

# Gelandesprung Image Upload

## Option 1 (dropbox)

*This is the recommended option.*

1. Create a folder in your dropbox account with the following naming convention, and place your images in the folder.  
Trip\_year\_FL(your first and Last name initials), e.g. Zermatt\_2009\_CM
2. If you know who is in the picture please include the name of the person in the name of the image.
3. Send a “share” link to [web.architect@gelandesprung.org](mailto:web.architect@gelandesprung.org)
4. I will notify you when I received the images so you can remove the folder to free up space in your dropbox account.

## Option 2

*This is not recommended as mail servers have limits to file sizes for email attachments.*

1. Create folder with the following naming convention, and place your images in the folder.  
Trip\_year\_FL(your first and Last name initials), e.g. Zermatt\_2009\_CM
2. If you know who is in the picture please include the name of the person in the name of the image.
3. Create a Zip File folder for the uploading files.
  - For a PC, use a free application like Winzip to create the archive
  - For a MAC, right click on folder and select Compress.
4. Email your zip folder to [web.architect@gelandesprung.org](mailto:web.architect@gelandesprung.org)
  - In the subject line state what trip the pictures are from.